



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 21-052

TO: Charter School Administrators, Directors, and Principals

FROM: Charlie Martin, Deputy Associate Superintendent of School Finance

DATE: June 30, 2021

SUBJECT: 6/30/2021 Basic Calculation for Equalization Assistance Report (CHAR 55-1)
and Equalization Assistance Detail Report (CHAR 64-1)

The June 30, 2021 charter apportionment is complete. The CHAR55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) [School Finance website](#). If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

All eligible charters were paid based on FY21 ACE results as of June 1, 2021. If the charter has any concerns or questions regarding the student counts, please contact the Account Analyst team by creating a ticket at <http://helpdeskexternal.azed.gov/>

Important Notes:

- **Summer AOI:** School Finance has calculated payments for Average Daily Membership (ADM) in excess of 1.0 generated through participation in Arizona Online Instruction (AOI) in June 2020 in accordance with [Laws 2020, Chapter 47](#). The payment amount for each district and charter and a summary of the payment calculation process are in the files below. These will be included in the June 30, 2021 Equalization payment as an adjustment on the CHAR 55-1. Please contact SchoolFinance@azed.gov with any questions or concerns about this calculation.

[Summer AOI - June 2020 Payment Summary](#)

[Summer AOI - June 2020 Payment](#)

- **Distance Learning:** Adjustments to the FY 2021 Base Support Level have been recalculated and will appear on page 4 of the June 30, 2021 CHAR55 reports. The updated adjustment amounts are based on Distance Learning Reports submitted since Friday, May 14th and updated Average Daily Membership for all charters.



State of Arizona
Department of Education

A complete list of the adjustment calculations and amounts is below:

LINK [FY2021 Distance Learning Adjustments for 6-30-2021](#)

- **Charter Estimated Counts:** *The window to submit Charter Estimated Counts for FY22 is now open and accessible in [ADEConnect](#). The application can no longer be accessed through Common Logon.*

A user must be assigned the role "Charter Estimated Counts - Charter User" in ADEConnect to gain access to this application. The role can be assigned by an Entity Administrator. To find your Entity Administrator, please go to <https://home.azed.gov/PublicSite/> and search by Entity ID, CTDS, or Entity Name.

A recent training on this new application can be viewed [here](#) under Charter Estimated Counts Application. Additional information can be found in [this Hot Topic](#). To view the Charter Estimated Counts user manual, click [here](#). The deadline to submit Charter Estimated Counts for the August 1 payment is 7/9/21.

A second training session is scheduled for 7/1 and information regarding this training can be found [here](#).

Any questions you have after reviewing the recorded training session and manual should be submitted via [HelpDesk](#).

- **CAA Reduction:** *Charter Additional Assistance reduction \$3,407,200, per House Bill 2902 has been recalculated, and was included by the January 4th payment. (CHAR64-1 report)*
- **SSW Adjustment:** *Small School Weight adjustment has been recalculated, and was included by the January 4th payment. (CHAR64-1 report)*
- **K-3 Reading:** *Per A.R.S 15-211, Each school district and charter school shall annually submit to the department of education on or before October 1 an updated K-3 reading program plan that includes data on program expenditures and results, except that beginning in fiscal year 2016-2017, a school district or charter school that is assigned a letter grade of A or B pursuant to section 15-241 shall submit this plan only in odd-numbered years. Submitted plans appeared on the agenda for the State Board of Education meeting held on 2/22/21. Those who were approved have had the funding included in the April 1, 2021 apportionment. For questions on the timing of your Board approval, please contact the Move On When Reading department at MoveOnWhenReading@azed.gov*

For any questions regarding the June 30, 2021 charter equalization calculation, please email SFPaymentTeam@azed.gov. Please contact the Account Analyst team for any questions about your estimated counts or other required student information, by creating a ticket at <http://helpdeskexternal.azed.gov/>